

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:
RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building.

17 SEP -5 PM 4: 36

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The original Employee Pre-Travel Authorization (Form RE-1), AND
☐ A copy of the Private Sponsor Travel Certification Form with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Casey Family Programs

Travel date(s): August 21- 22, 2017

Name of accompanying family member (if any): _____

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$389.78 flight	\$136	8-21: \$60.58	\$105 room fees -total cost
<input checked="" type="checkbox"/> Actual Amount	\$180 bus transportation		8-22: \$32.89	

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

Please see attached agenda.

9/5/17

(Date)

Megan Harrington

(Printed name of traveler)

[Signature]

(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/5/17

(Date)

[Signature]

(Signature of Supervising Senator/Officer)

Agenda for Congressional Staff Trip to Ohio and Kentucky

A trip to learn about the impact of opioids on the child welfare systems

August 21, 2017

*Morning Flight to Cincinnati Ohio, departing approximately 9:15 am and arriving about 11 am
Van ride to Clermont County Ohio, approximately 30 minutes*

12:00 noon – 2:00 pm Clermont Court, OH site visit and working lunch with Clermont County Juvenile Judge James Shriver and County Child Welfare Director Tim Dick to discuss the role of the court addressing parents struggling with substance addiction and who have children involved with the child welfare system.

Van travel back to Cincinnati

2:30 to 4:30 pm Roundtable discussion with a range of Ohio child welfare staff and local advocates, and clients on varying perspectives of child welfare and the impact of substance addiction. (Ohio is a county administered child welfare system and there will be officials from various counties surrounding the Cincinnati area).

5:30 pm Working dinner with guest speaker and local leader to discuss the severity of the opioid epidemic in Ohio and the impact on child and families.
Speaker: Brad Lander, PhD, LICDC, Psychologist/Clinical Director, Addiction Medicine at The Ohio State University Wexner Medical Center, University Hospital East

Overnight Cincinnati at Hotel Covington, Covington, Kentucky, suburb of Cincinnati Ohio

August 22, 2017

Van ride to a Louisville Kentucky residential treatment center 1 ½ hours

10:00 am – 1:00 pm noon Site visit of residential treatment facility in Louisville, KY area, which includes a presentation of evidence-based KY Sobriety and Treatment Recovery Teams (START) and a working lunch where dialogue will continue.

2:00 pm to 3:30 pm

Roundtable discussion with Kentucky state and local leaders, local child welfare advocates and clients on varying perspectives of child welfare and the impact of substance addiction.
(Kentucky is a state administered child welfare system)

3:30 pm to 4:00 pm Van travel to Louisville airport

Return flight to Washington DC from Louisville, departing at approximately 6 pm and arriving approximately 7:45 pm.

Name of Traveler: Megan Harrington

Employing Office/Committee: _____ Senator Rob Portman

Private Sponsor(s) (list all): Casey Family Programs

Travel date(s): **August 21 to August 22, 2017**

Destination(s): Cincinnati, Ohio and Louisville, Kentucky

Name of accompanying family member (if any): N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

7/21/17
(Date)

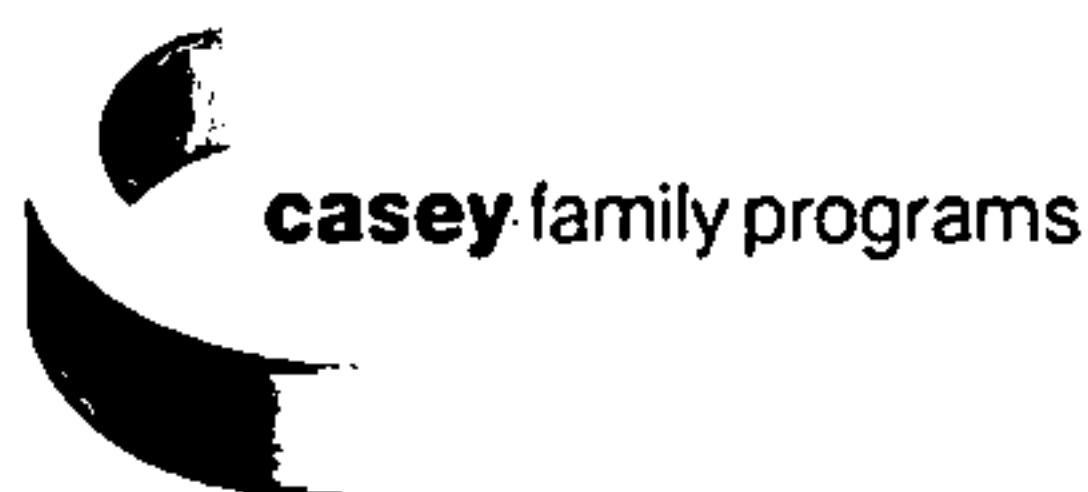

(Signature of Employee)

I, Senator Rob Portman hereby authorize Megan Harrington
(Print Senator's/Officer's Name) *(Print Traveler's Name)*

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

7/21/17
(Date)

Rob Antonen
(Signature of Supervising Senator/Officer)



July 14, 2017

Ms. Megan Harrington
Legislative Assistant
Senator Rob Portman
448 Russell Senate Office Building
Washington, DC 20510

Dear Megan,

I would like to invite you to a two day educational site visit on August 21-22, 2017 to Cincinnati, Ohio and Louisville, Kentucky to meet with state and local officials and learn about their work to help families at-risk of being involved with the child welfare system who are also struggling with substance addiction. Casey Family Programs is the nation's largest private operating foundation focused exclusively on safely reducing the need for foster care in this country. We believe there is nothing more urgent than working together to ensure every child in this country has a safe, permanent family in which they can thrive.

I am attaching to this letter the draft itinerary for the trip including the presentations and issues that will be addressed during the two day visit. Also enclosed is a completed Congressional Travel Certification Form.

The Centers for Disease Control (CDC) data shows that there were 52,404 total deaths in 2015, with 33,000 due to opioid abuse. We know that the number of children entering care as a result of parental substance abuse has steadily increased, and states have reported that 35% of entries into foster care were because of a parent's substance abuse. Both Ohio and Kentucky have some of the nation's highest death rates due to overdoses. According to reports, last year in Ohio parental substance abuse was a factor in the removal of more than half of children taken in custody. Understanding these serious challenges for families, Ohio and Kentucky have both identified and developed programs with the goal of keeping children safe and at home with their biological parents. The site visit will be a wonderful opportunity to discuss these important services directly with state officials and practitioners.

The trip will begin with a morning flight from Reagan National Airport to Cincinnati, Ohio on August 21, 2017, and will return on an early evening flight out of Louisville, Kentucky to Reagan National Airport on August 22, 2017. Casey Family Programs will arrange for and cover the costs for the flight and all the transportation and meals while in Ohio and Kentucky according to guidelines by the respective Ethics Committees. However any incidental expenses cannot be reimbursed.

If you have any questions about this trip, please be in touch with Barbara Pryor at 202-467-1151 or bpryor@casey.org or Kristi Craig at 202-728-2018 or kcraig@casey.org.

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Space is limited, so I look forward to hearing from you soon. I hope you will be able to join us for this informative visit.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Calpin". The signature is fluid and cursive, with the first name "Christine" written in a larger, more prominent script than the last name "Calpin".

Christine Calpin
Managing Director
Casey Family Programs

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Senate Invitation List for August 2017 Ohio-Kentucky Staff Trip

Staff of the U.S. Senate Committee on Finance

Becky Shipp, Health Policy Advisor, Finance Majority, Chairman Hatch

Liesel Crocker, Legislative Assistant, Senator Grassley

Kellie McConnell, Legislative Assistant, Senator Crapo

Lauren Stockwell, Legislative Assistant, Senator Roberts

Natalia Riffin, Legislative Assistant, Senator Enzi

Claire Sanderson, Legislative Assistant, Senator Cornyn

Danielle Janowski, Legislative Assistant, Senator Thune

Christopher Toppings, Deputy Legislative Director, Senate Burr

Michael Black, Legislative Assistant, Senator Isakson

Megan Harrington, Legislative Assistant, Senator Portman

Theo Merkel, Legislative Assistant, Senator Toomey

Rachel Green, Legislative Assistant, Senator Heller

Emily Lavery, Legislative Assistant, Senator Scott

Pamela Davidson, Senior Policy Advisor, Senator Cassidy

Laura Berntsen, Senior Advisor for Health and Human Services, Senator Wyden

Alex Graf, Legislative Counsel, Senator Stabenow

Nico Janssen, Legislative Assistant, Senator Cantwell

Taleen Mekhdjavakian, Legislative Correspondent, Senator Nelson

Stephen Lieberman, Legislative Correspondent, Senator Menendez

Andrew Shine, Legislative Assistant, Senator Carper

Matthew A. Spikes, Esq., Legislative Correspondent, Senator Cardin

Kia Hamadanchy, Counsel, Senator Brown

Sara Mabry, Legislative Assistant, Senator Casey

Rita Habib, Legislative Assistant, Senator Bennet

Marvin B. Figueroa, Legislative Assistant, Senator Warner

Staff working on child welfare and opioid issues.

Elizabeth Strimer, Legislative Assistant, Majority Leader McConnell

Veronica Duron, Senior Health and Income Security Advisor, Senator Schumer

Natalie Burkhalter, Legislative Assistant, Senator Paul

Jaymi Light, Legislative Assistant, Senator Young

Katie Campbell, Legislative Assistant, Senator Donnelly

Olga "Jordan" Hynes, Education Professional Staff Member, Majority, Minority, Health Education Labor and Pensions Committee

Allie Kimmel, Education Policy Advisor, Minority, Health Education Labor and Pensions Committee

PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Casey Family Programs
2. Description of the trip: a 2-day visit to Ohio and Kentucky to learn about the impact of the opioid epidemic on the child welfare system and successful programs to help children and families
3. Dates of travel: August 21 to August 22, 2017
4. Place of travel: Cincinnati, Ohio and Louisville, Kentucky
5. Name and title of Senate invitees: list attached of Senate staff working on child welfare
6. I *certify* that the trip fits one of the following categories:
 - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
 - OR -
 - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

- AND -

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
 - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
 - AND -
 - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (see questions 6 and 10).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

Casey Family Programs is the sole sponsor and is organizing the educational visit to give staff a better understanding of the significant impact the opioid epidemic is having on child welfare and the programs that are successfully serving child and families in urban, suburban and rural areas.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

Casey Family Programs is the nation's largest private operating foundation focused exclusively on safely reducing the need for foster care and improving outcomes for children and families.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Casey Family Programs has sponsored previous educational trips for staff to highlight model programs, promising practices and to allow staff to talk with local and state officials in addition to child welfare practitioners and other experts to understand how federal programs and policies impact them.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

Casey Family Programs sponsors educational briefings. It produces reports and policy briefs on

child welfare and it provides data, research and analysis on ways to safely reduce foster care and

improve outcomes for children and families.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	flights from DC to Cincinnati, OH with a return flight from Louisville, KY	\$136, near Cincinnati, OH	\$69 per day	van transportation from Cincinnati airport to venues, then Louisville, KY
<input type="checkbox"/> Actual Amounts	\$275 economy class			\$83-\$140

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

This trip is designed for staff to visit several child welfare programs providing support to families in the system coping with the opioid epidemic.

18. Reason for selecting the location of the event or trip

Ohio and Kentucky are key states facing opioid addiction which is impacting their child welfare programs.

Both have evidence-based and promising practices to address these challenges.

19. Name and location of hotel or other lodging facility:

Hotel Covington, 638 Madison Avenue Covington, Kentucky

20. Reason(s) for selecting hotel or other lodging facility:

It is located close enough to Cincinnati for local leaders to participate in the meeting and working dinner and then get to the next morning activities in Louisville, Kentucky. It is near the per diem rate.

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

We have a good faith estimate for all the expenses, economy flights, hotel, meals, and van

transportation near per diem and reasonable and customary for this region.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Economy class airfare, and a basic van

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

No entertainment will be provided

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Christine Calpin, Managing Director

Name of Organization: Casey Family Programs

Address: 1200 17th Street NW, Suite 410

Telephone Number: 202-728-2001

Fax Number: 202-467-4499

E-mail Address: ccalpin@casey.org